

## Corporate Policy and Strategy Committee

15 May 2018

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	06.11.12	The Future Management and Ownership of Easter Craiglockhart Hill Local Nature Reserve (LNR) – motion by Councillor Burns  <a href="#">(Agenda for 6 November 2012)</a>	To provide information on the possibility of community ownership and management of the woodland and open space in the area in the longer term and how this might be achieved, with ownership transferring to the Council as an interim measure, with a view to the eventual transfer of ownership and management, to a community organisation.	Executive Director of Place	Autumn 2018		This report is going to be reported to the South West Locality Committee in autumn 2018 – update to be provided after this.

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2	09.06.15 <a href="#">Minute of 9 June 2015</a> (items 6 and 16) 01.09.15	<a href="#">Safecall CEC 114 - Update Report on Management Action</a>  B Report	1) To recognise that no further disciplinary action would be instigated in relation to these matters until all relevant information was available.  2) To agree that a further report would thereafter be considered by Committee advising of any further management action.	Chief Executive  Chief Executive	Autumn 2018  Autumn 2018		A report will be brought back to Committee once the ongoing due legal process is concluded.
3	04.08.15	<a href="#">Common Good Assets Register</a>	1) To note that further reports would be brought to Committee:  a) once Scottish Ministers' guidance about common good registers had been issued; and  b) to consider the implications arising from compliance with	Acting Executive Director of Resources	December 2018		An update on the Register of Common Good Assets is included in the Business Bulletin for 15 May.

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	24.01.17		<p>the Land Registration (Scotland) Act 2012.</p> <p>2) To note that the common good definition in Section 3 of the report by the Acting Director of Services for Communities was not intended to be exclusive and that there would be clarification of the definition with the next report to Committee.</p> <p>3) To call for an update on the progress of the transfer of land from the Sasines Register to comply with the Land Registration (Scotland) Act 2012.</p>				<p>Letter outlining the Council position circulated by email to members on 19 October 2017 – <b>closed.</b></p>
4	04.10.16	<a href="#">Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh</a>	That an update report be submitted to Committee in 6 months.	Acting Executive Director of Communities and Families	January 2019		Financial validation is required – needs to be considered by CLT before coming back to Committee.

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		<a href="#">Leisure – Progress Report</a>					
5	08.11.16	<a href="#">Sustainable Edinburgh 2020 Annual Report 2015-16</a>	To note that details of the full community planning framework would be included in the report back to Committee on the Council's Business Plan	Chief Executive	August 2017		<b>Recommended for closure</b> – Council approved a new Business Plan in August 2017.
6	08.11.16	<a href="#">Unaccompanied Asylum Seeking Children</a>	To note that the city had been asked to consider involvement in a national UASC dispersal scheme and that detailed financial modelling was currently being undertaken with a view to bringing a report back to Committee, hopefully before Christmas.	Chief Social Work Officer	On hold		The Committee on 6 December 2016 asked that a report be submitted to the meeting on 24 January 2017. The report related to a national UASC dispersal scheme which, at the time it was written, was expected to be implemented imminently. It has since emerged that

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							<p>there is no legal basis for a national transfer scheme so the report is on hold whilst that legal aspect is confirmed by the Home Office.</p> <p>There has been no movement or discussion between the Scottish and UK governments about this. A report will be brought to Committee as soon as progress is made.</p>
7	06.12.16	<a href="#">New Performance Management Framework and Policy</a>	To request a review of the Policy after one year of operation (April 2018).	Acting Executive Director of Resources	August 2018		Report to go to F&R Committee in June 2018 – progress to be reported back to CP&S following this.
8	24.01.17	<a href="#">Strategy and Insight</a>	To agree that the Fair Trade Policy and	Chief Executive	Summer 2018		Will be integrated with the update of

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		<a href="#">Sustainability Policies - Assurance Statement</a>	Resource Use Policy would be reviewed in light of new legislation and Council structures and reported to Committee for approval within 12 months				sustainable procurement policy (led by procurement).
9	03.10.17	<a href="#">Welfare Reform Update</a>	<p>1) To agree that officers would provide Power to the People with the Homelessness and Housing Council Policy.</p> <p>2) To note that the Homelessness and Housing Senior Support Manager would arrange to meet with people experiencing temporary accommodation issues.</p> <p>3) To agree that the Customer Manager</p>	<p>Executive Director of Resources</p> <p>Head of Safer and Stronger Communities</p> <p>Executive Director of</p>	<p>December 2017</p> <p>December 2017</p> <p>October 2018</p>		<p>1) The policy was provided electronically in December 2017 – closed.</p> <p>2) Meeting held with Power to the People on 6 December 2017 and update provided to Members on 11 December 2017 – closed.</p> <p>3) The impact of a reduction on</p>

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			<p>would liaise with the Advice Services Team about the restructure of the service and the impact of a reduction on resources and the capacity of the service to give advice, and whether the 70% success rate of people appealing against the benefits decisions was being fed back to the Department of Work and Pensions (DWP).</p> <p>4) To provide Councillors with a projection of the number of Universal Credit (UC) claimants after it was rolled out to everyone.</p>	<p>Resources</p> <p>Executive Director of Resources</p>	<p>October 2018</p>		<p>resources had not yet been considered through the Advice Review. A full Equalities and Rights Impact Assessment would be carried out when the new model for advice services was finalised. Service aims to conclude review by the summer with a new model in place for October 2018. There will be internal provision and tendered for contracts, looking at locality based face to face provision. DWP are fed back on decisions regularly as this is a statutory requirement for</p>

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							appeals tribunal service.  4) DWP have not provided projected figures at this time due to the delay in full service implementation. Update contained in report in February as to the changes to UC.
10	03.10.17	<a href="#">Public Bodies Climate Change Duties Report 2016-17</a>	To request a report to committee on the outcome of the review of governance intended to assist in identifying and implementing carbon reduction projects.	Head of Strategy and Insight	August 2018 Committee		Report will be available after Summer recess – August 2018 Committee
11	05.12.17	<a href="#">Sustainable Energy Action Plan</a>	To request that the next update include:  a) SMART outcomes, particularly on delivery and accountability.  b) Details of which	Executive Director of Place	15 May 2018		<b>Recommended for closure</b> – on the agenda for 15 May 2018.



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			<p>projects were Council-led.</p> <p>c) An update on the status of actions 21, 23 and 24, which were owned by Dunedin Canmore.</p>				
12	05.12.17	<a href="#">Edinburgh Schools Inquiry</a>	<p>1) To note the intention to report further within 12 months, including key completion dates.</p> <p>2) Members would be advised when building completion certificates had been issued for the Royal High School and Craigmount High School.</p>	Chief Executive	December 2018		
13	05.12.17	<p>Armed Forces Reservists – motion by the Lord Provost</p> <p>(<a href="#">Agenda for 5</a>)</p>	<p>Instructs the Chief Executive to:</p> <p>1) Submit a report to committee, in 2 cycles, detailing the</p>	Chief Executive	15 May 2018		<b>Recommended for closure</b> – on the agenda for 15 May 2018.

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		<a href="#">December 2017</a> )	<p>number of Reservists currently employed by service.</p> <p>2) Update the Council Risk Register to include the information contained in the report.</p>				
14	27.02.18	<a href="#">Rolling Actions Log</a>	To request a report to Committee on action to address the underlying issues which lead to crime and antisocial behaviour (as per the Council decision of 24 August 2017).	Chief Executive	15 May 2018		<b>Recommended for closure</b> – on the agenda for 15 May 2018.
15	27.02.18	<a href="#">Business Bulletin</a>	To request a report back to Committee on long term options and costs for the National Barrier Asset.	Executive Director of Place	15 May 2018		<b>Recommended for closure</b> – on the agenda for 15 May 2018.
16	27.02.18	<a href="#">Welfare Reform – Update</a>	1) To agree in principle to withdraw paper application forms for	Executive Director of	15 May 2018		Verbal update to be provided on 15 May

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			<p>Housing Benefit/Council Tax Reduction in favour of a digital only application, subject to a further report on the consultation/impact assessment, and final decision by this committee.</p> <p>2) To request further information in the next report to Committee on the number of people refused short term benefit advances by the DWP</p>	Resources	August 2018		<p>2018.</p> <p>This information was not available on DWP information sites. However, a Freedom of Information Request has been submitted by the team requesting:-</p> <ul style="list-style-type: none"> <li>• Number of Benefit Advances Received per Edinburgh Job Centre, split for UC and 'other' Working Age Benefits</li> <li>• Number of Benefit Advances Refused per Edinburgh Job Centre, split for UC and 'other' Working Age</li> </ul>

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							Benefits  This has been submitted now, but they have 40 days to respond.
17	27.02.18	Full Cost Charges in Care Homes for Older People Managed by the Council	1) To request a Briefing Note on the full charging structure and methodology for Council-managed care homes.  2) To request a report back to Committee in 12 months on the impact.	Interim Chief Officer, Edinburgh Health and Social Care Partnership	June 2018  February 2019		
18	27.02.18	<a href="#">Champion Mayors Coalition for Inclusive Growth</a>	To request an update report on the benefits of membership in 12 months	Chief Executive	February 2019		
19	27.02.18	<a href="#">Implementing the Programme for the Capital: Council Performance Framework 2017-</a>	To note the intention to report back to Committee in 6 months, including refined targets and timescales, baseline	Chief Executive	7 August 2018		

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		<a href="#">22</a>	figures and considerations by Executive Committees.				
20	27.02.18	<a href="#">Councillor Complaints Procedure</a>	To request a briefing note to all Councillors on the procedures, including contact details for relevant officers who can be approached directly in relation to complaints.	Chief Executive	March 2018		<b>Recommended for closure</b> – briefing note circulated on 9 May 2018.
21	03.10.18	Europe – motion by Councillor Day ( <a href="#">Agenda for 3 October 2017</a> )	To instruct the Chief Executive to report in one cycle, with proposals to implement the following measures: <ul style="list-style-type: none"> <li>• Providing welcome and advice services to EU nationals in Edinburgh (as well as all those from outside the EU who come to the Capital).</li> <li>• Working with key employers in the city,</li> </ul>	Chief Executive	7 August 2018		Update contained in Business Bulletin for 15 May 2018.

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			<p>such as finance, legal services, universities, NHS, to help recruitment and retention.</p> <ul style="list-style-type: none"> <li>• Working to resist barriers to travel with the EU, to promote those coming to Edinburgh to study and visit.</li> <li>• Keeping close links with cities across Europe, in particular our twin and partner cities, and with EU institutions.</li> </ul>				